inditone

Expense Booking, Approval & Payment

Claims with bills, manager approval and payment — posted to the right ledger.

Mobile
claims with bills

Approval
workflow

Auto
ledger posting

Advance
settlement

Employees submit expenses with bills from mobile, managers approve, accounts pay — and each expense lands in the correct ledger and cost centre automatically.

Claims

- Expense claims with bill photos
- Categories and limits
- Travel and advance claims

Approval

- Manager and finance approval
- Policy checks
- Comments and resubmission

Payment

- Batch payments
- Advance adjustment
- Posting to correct ledger and cost centre

How it flows

STEP 1
Submit
Claim with bill

STEP 2
Approve
Manager & finance

STEP 3
Pay
Batch payment

STEP 4
Post
Ledger & cost centre

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+91 00000 00000 · info@inditoneerp.com · AKG Fintech Pvt Ltd